

BOARD OF SELECTMEN  
MEETING MINUTES

Approved  
2/21/17

MONDAY, FEBRUARY 6, 2017 – 6:30 P.M.  
TRAINING ROOM – PUBLIC SAFETY BUILDING

This meeting was NOT taped for local television. This meeting was recorded.

PRESENT: Leo Janssens II, Chair, Duncan Phyfe, Member, Kyle Johnson, Clerk, Heather Budrewicz, Town Administrator and Mary Calandrella, Executive Assistant.

I. SALUTE THE FLAG

Leo Janssens called the meeting to order at 6:30 p.m. and led everyone in the Pledge of Allegiance.

II. SOLICIT PUBLIC INPUT - None at this meeting

III. APPROVAL OF AGENDA

*Kyle Johnson motioned to approve the agenda as presented and was seconded by Duncan Phyfe. Motion carried.*

IV. PRESENTATIONS & REPORTS

Chief Larry Barrett introduced his internal promotions. First up was Quinn Smith recently hired as a full-time patrolman and the Greg Gushlaw that was promoted to Sergeant and lastly Chris Conrad that was promoted to Lieutenant. Chief Barrett spoke highly of all three police officers and stated that they are very hard-working and dedicated police officers. The Board echoed the sentiments and stated that we are lucky as a town to have such a professional and dedicated Chief of Police and force.

OLD BUSINESS

The Board has received a revised version of the Town Caucus from the Town Clerk to review and sign. The only change from the last meeting was the one year term to the Library Trustee.

*Kyle Johnson motioned to accept revised version of the Town Caucus and was seconded by Duncan Phyfe. Motion carried.*

NEW BUSINESS

The Board has received 2- One Day Liquor licenses request from St. Denis Church one for February 11, 2017 for a Spaghetti Dinner and the other one for March 18, 2017 for a St. Patrick's Dinner.

*Kyle Johnson made the motion to sign the (2) One Day Liquor License for St Denis and was seconded by Duncan Phyfe. Motion carried*

V. TOWN ADMINISTRATOR'S UPDATE

Heather Budrewicz reported that she and Kyle attended the AWRSD meeting last week to discuss the FY18 budget. Heather met with the Town Auditor and discussed the audit report. The Town had a good report. We had a department head meeting this am and the notes from the

meeting were sent to the board. Heather met with Anne Gobi and they discussed Ashburnham needs. Heather presented the Board with the Chief of Police's new three year contract. Heather notified the Board that the COA director Jackie Osolin was resigning at the end of the week and the Janet Robbins will be taking over the role temporarily until 3/31/17. Heather informed the Board that she submitted the CCC proposal to the State. Also, the Fire Union negotiations' are underway.

#### APPROVAL OF MINUTES

January 23, 2017– Regular Meeting

***Duncan Phyfe made the motion to approve the minutes of January 23, 2017 and was seconded by Kyle Johnson. Motion carried.***

#### VI. BOS CORRESPONDENCE

Kyle Johnson mentioned that he attended the Meet & Greet that was put on by the Chamber of Commerce at Cushing for Heather. He said it was a nice event.

#### VII. FEBRUARY MEETINGS and ANNOUNCEMENTS

Kyle Johnson read the following Town Clerk Reminders:

- January 1<sup>st</sup> and on – Open registration of voters at the Town Hall, Town Clerk's Office, 32 Main Street, from 7:30 a.m. to 7:00 p.m. on Mondays and 7:30 a.m. to 5:00 p.m. Tuesday thru Thursday, and closed on Friday.
- **TUESDAY, FEBRUARY 7<sup>th</sup> LAST DAY TO REGISTER TO VOTE AT CITIZEN'S CAUCUS.**  
*Registration of voters at Town Hall, Town Clerk's office till 8 P.M.*
- **MONDAY, FEBRUARY 27<sup>th</sup> CITIZEN'S CAUCUS 7:00 P.M.** *Stevens Memorial Library, Malcolm Stewart Room, 20 Memorial Drive*
- **Rabies Clinic – Saturday, March 18, 2017 11:30 – 12:30pm** *at the Municipal Grounds Bldg.-8 Williams Rd. \$ 15.00 immunization charge for cats or dogs*
- **Tuesday, April 25<sup>th</sup> – Annual Town Election- 9:00am – 8:00pm** *JR Briggs*
- **Tuesday, May 2<sup>nd</sup> – Annual Town Meeting 7:00pm** *Oakmont High School*
- **There is a "Go Fund me" Page** *was announced by Leo Janssens as a request from the Friends of Steve Gallant group to raise funds for the memorial bench.*

The next scheduled Board of Selectman meeting will be held on Monday, February 21, 2017 at 6:30pm in the Training Room at the Public Safety Building.

#### VIII. SOLICIT PUBLIC INPUT (5 minute limit)

Claire Deucher asked why the one day liquor licenses are required to purchase alcohol directly from a wholesaler. Heather explained it was an ABCC regulation not the towns.

- I. EXECUTIVE – *In accordance with Chapter 30A, §21A # 4 to discuss the deployment of security personnel or devices or strategies with respect thereto and # 6 to consider the value of real property, if the Chair declares that an open session may have a detrimental effect on the negotiating position of the public body.*

Kyle Johnson motioned to enter into Executive Session at 7:45pm only to come out to adjourn and was seconded by Duncan Phyfe. Vote was unanimous.

IX. ADJOURNMENT

*At 8:25pm. Kyle Johnson motioned to adjourn the meeting and was seconded by Duncan Phyfe. Motion carried.*

Respectfully submitted,  
Mary Calandrella, Executive Assistant